

Scottish Water

Sewerage (Scotland) Act 1968

Action Plan to Address a Non-Compliant Trade Effluent Discharge

Notice No: 08/12345A/AP/01

To: Any Company

Address:

In accordance with Scottish Water's Enforcement Policy, please complete the attached Action Plan to address the Non-Compliant Trade Effluent Discharge at the above address.

The nature of the non-compliance is detailed in the Action Plan. Please specify the steps to be taken and the timescale in which you propose to complete these in order to resolve this matter.

_____ Date: _____

Authorised to sign on behalf of Any Company

_____ Date: _____

Authorised to sign on behalf of Scottish Water

Where you fail to comply with the terms of this notice and the Trade Effluent is Non-Compliant, Scottish Water will commence taking formal samples with a view to preparing a report to the Procurator Fiscal.

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Name: Any Company

Details of Non-Compliance Issue(s)	Steps required to resolve non-compliance	Proposed Date	Completion	Action Owner
<p>Discharge Seriously Non Compliant for settled COD and settled BOD.</p> <p>Serious Parameter Failure for settled COD, 2 April 2008.</p> <p>Parameter failure for settled BOD, 2 April 2008.</p> <p>Parameter failures for settled COD and settled BOD, 5 May 2008.</p>	1. Equipment for measurement of COD, BOD and Total Suspended Solids ordered 21 April 2008.	1. Expected w/c 12 May 2008		J Bloggs
	2. Set-up calibration and evaluation of equipment.	2. 6 June 2008		J Bloggs
	3. Gather sufficient valid data for statistical analysis.	3. 18 July 2008		J Bloggs
	4. Identify peaks in analysis, trace root causes and implement controls where required.	4. 8 Aug 2008		J Bloggs
	5. Demonstrate validity of controls, measured over sustained period.	5. 19 Sept 2008		J Bloggs
	6. Undertake programme of staff training to raise awareness of effluent management and promote best practice.	6. Start 1 June 2008		J Bloggs
		Date Effluent expected to be Compliant 30th Oct 2008		

Issue Number 1 Acceptance Date 10th May 2008